



2027 CONFERENCE REGISTRATION TERMS AND CONDITIONS

Please read these Terms and Conditions carefully before completing your registration. Submission of a registration form constitutes acceptance of these terms in full.

1. Registration & Payment

Registration is not confirmed until full payment has been received. A tax invoice will be issued once payment is confirmed.

- Full payment of the registration fee is required at the time of registration.
- Accepted payment method: EFT only.
- All fees are quoted in Australian Dollars (AUD) and are inclusive of GST where applicable.
- Registrations are processed in the order in which payment is received.

2. Cancellation & Refund Policy

All cancellation requests must be submitted in writing to WRaPEMevents@gmail.com. The following schedule applies:

- More than 100 days prior to the event: Full refund less a 15% administration fee.
- Fewer than 100 days prior to the event: No refund. The full registration fee is forfeited.
- No-shows (failure to attend without prior written notice): No refund. The full registration fee is forfeited.

Note: The administration fee reflects costs incurred in processing your registration and cannot be waived.

3. Registration Transfers

If you are unable to attend, you may transfer your registration to a colleague or nominated substitute at no charge, subject to the following conditions:

- Transfer requests must be submitted in writing to WRaPEMevents@gmail.com no later than 14 days prior to the event.
- The substitute attendee must meet any eligibility criteria applicable to the registration category.
- Transfer requests received fewer than 14 days prior to the event cannot be accommodated.
- The original registrant remains responsible for any outstanding fees associated with the registration.



4. Program & Speaker Changes

The organiser reserves the right to modify the event program, including but not limited to:

- Changes to speakers, session content, or the running order of the program.
- Substitution of speakers due to illness, travel disruption, or other circumstances.
- Adjustments to session times or format.

Every reasonable effort will be made to communicate material changes to registered attendees in advance. Program changes do not entitle registrants to a refund.

5. Event Cancellation or Postponement by Organiser

In the event that the organiser is required to cancel or postpone the event, registered attendees will be notified as soon as practicable. The following applies:

- Cancellation by organiser: A full refund of registration fees paid will be provided. The organiser is not liable for any consequential costs incurred by registrants, including travel, accommodation, or loss of income.
- Postponement by organiser: Registration fees will be transferred to the rescheduled event. Registrants who are unable to attend the rescheduled date may request a full refund within 14 days of notification of the new date.

6. Force Majeure

The organiser shall not be liable for any failure or delay in performing obligations under these terms where such failure or delay results from circumstances beyond the organiser's reasonable control, including but not limited to acts of God, pandemic, public health emergency, government direction, natural disaster, industrial action, or failure of third-party services. In such circumstances, the organiser will endeavour to provide registrants with reasonable options including a credit, transfer, or refund at the organiser's discretion.

7. Privacy & Data Collection

The organiser collects personal information for the purposes of event administration, communication, and post-event follow-up. By registering, you consent to:

- Collection and use of your personal information for event-related purposes.
- Your name, title, and organisation being listed in event materials (e.g. delegate list, name badges) unless you request otherwise in writing.
- Being contacted by the organiser regarding this event and future related events. You may opt out at any time.

Personal information is handled in accordance with the Australian Privacy Act 1988 (Cth) and the Australian Privacy Principles. Information will not be disclosed to third parties without your consent, except where required by law or as necessary for event delivery (e.g. venue, catering providers).



8. Photography, Audio & Video Recording

The event may be photographed, filmed, or recorded for educational, promotional, or archival purposes. By attending, you consent to your image and likeness being captured and used in such materials. If you do not wish to be photographed or recorded, please notify the organiser in writing prior to the event and identify yourself to event staff on arrival.

9. Limitation of Liability

To the fullest extent permitted by law, the organiser excludes all liability for any loss, damage, injury, or expense suffered by a registrant or attendee in connection with the event, including but not limited to:

- Loss or damage to personal property.
- Personal injury sustained at the event venue.
- Consequential loss arising from program changes, postponement, or cancellation.

Attendees participate in all event activities at their own risk. The organiser strongly recommends that attendees hold appropriate travel insurance covering cancellation, medical expenses, and personal liability.

10. Dietary Requirements & Accessibility

Dietary and accessibility requirements noted on the registration form will be communicated to the relevant service providers. While every reasonable effort will be made to accommodate requests, the organiser cannot guarantee that all requirements can be met and accepts no liability where accommodation is not possible. Please contact [contact email] to discuss specific accessibility needs prior to registration.

11. Code of Conduct

All attendees are expected to conduct themselves in a professional and respectful manner consistent with the standards of the medical profession. The organiser reserves the right to remove any person whose behaviour is deemed inappropriate, disruptive, or harmful to others, without refund.

12. Governing Law

These Terms and Conditions are governed by and construed in accordance with the laws of the State of Queensland, Australia. Any disputes arising in connection with these terms shall be subject to the exclusive jurisdiction of the courts of Queensland.